

Regular Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held in the Board Room at the St. Joseph County Road Commission, 20914 M-86, Centreville, Michigan at 8:00 a.m.

The pledge of allegiance to the American Flag was given.

Present: Chairman Dave Allen, Vice-Chairman Rick Anderson, Commissioner Eric Shafer, Commissioner John Bippus, Clerk Julie Mayuiers

Phone: Commissioner Rodney Chupp

Staff Members Present: Chris Minger, Managing Director  
Michel Harris, Director of Operations  
John Lindsey, Director of Fleets & Facilities  
Garrett Myland, Director of Engineering

Guests: Elena Meadows, Sturgis Journal  
Sam May, Three Rivers Commercial News

Motion by Commissioner Bippus supported by Commissioner Shafer to approve the agenda as presented. Motion carried.

Motion by Commissioner Bippus supported by Commissioner Shafer to approve the minutes of the June 20 Board Meeting and July 11 Work Session. Motion carried.

Motion by Commissioner Bippus supported by Commissioner Shafer to approve the June Payroll vouchers in the amount of \$250,956.83.

Roll Call Vote taken: Ayes: Anderson, Bippus, Chupp, Shafer, Allen  
Nays: None Absent: None Abstained: None Motion carried.

Motion by Commissioner Bippus supported by Commissioner Shafer to approve the June A/P vouchers in the amount of \$846,727.37.

Roll Call Vote taken: Ayes: Bippus, Chupp, Shafer, Anderson, Allen  
Nays: None Absent: None Abstained: None Motion carried.

At 8:10 am the Board opened the Public Hearing on Permit Fees and Schedules.

Motion by Vice-Chairman Anderson seconded by Commissioner Bippus that the following Schedules/Applications/Permits be adopted and made a part of these minutes:

- o CRA Policy for Safely allowing limited communication service provider facilities access within the county ROW
- o CRA Policy regarding fees communications service providers
- o Permit & Inspection Fee Schedule
- o Certificate of Insurance Requirements
- o Right-of-Way Application/Permit
- o Driveway Application/Permit

Roll Call Vote Ayes: Shafer, Anderson, Bippus, Chupp, Allen Nays: None

Absent: None

Abstained: None

Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of July 18, 2018.

*Julie A. Mayuiers*

Julie A. Mayuiers  
Clerk of the Board

At 8:15 the Public Hearing on Permit Fees and Schedules was closed, and the Board resumed the Board Meeting.

**CERTIFIED MOTION**

Motion by Commissioner Bippus seconded by Commissioner Shafer to accept the quote of \$69,994.00 (Sixty-Nine Thousand, Nine Hundred Ninety-Four and 00/00 dollars) from VFP Fire Systems to furnish all materials and labor to install fire suppression system in existing maintenance/office building and attach piping to present fire suppression well. This new system is the same brand and to be installed by the same company as the new system installed in the new barn built in 2016.

Roll Call Vote Ayes: Anderson, Bippus, Chupp, Shafer, Allen

Nays: None

Absent: None

Abstained: None

Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of July 18, 2018.

*Julie A. Mayuiers*

Julie A. Mayuiers  
Clerk of the Board

**CERTIFIED MOTION**

Motion by Commissioner Shafer seconded by Commissioner Bippus to sell one (1) 2001 Freightliner FL-70 Truck, VIN #1FV6HFAA41HF21441 and one (1) 2001 Rosco Maximizer II Asphalt Distributor, VIN #37312 in the total amount of \$35,000.00 (Thirty-Five Thousand, and 00/00 dollars) in working order to the Kent County Road Commission.

Roll Call Vote Ayes: Bippus, Chupp, Shafer, Anderson, Allen

Nays: None

Absent: None

Abstained: None

Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of July 18, 2018.

*Julie A. Mayuiers*

Julie A. Mayuiers  
Clerk of the Board

At 9:21 am motion made by Vice-Chairman Anderson supported by Commissioner Bippus to go into Closed Session to discuss the applications for Managing Director. Motion Carried

At 10:22 am Motion made by Vice-Chairman Anderson supported by Commissioner Bippus to come out of Closed Session. Motion carried.

10:23 am Board resumed Board Meeting.

Motion made by Vice-Chairman Anderson supported by Commissioner Bippus to select the following candidates: Trent Arver, James Baker, John Lindsey and Garrett Myland for second interviews for the Managing Director position that will be vacated when Chris Minger retires September 30, 2018 to take place on August 6<sup>th</sup>. Motion carried

Meeting adjourned at 10:30 am

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David H. Allen, Chairman

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Julie Mayuiers, Clerk of the Board

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